



## **HUME CENTRAL SECONDARY COLLEGE YARD DUTY AND SUPERVISION POLICY [PARENTS/GUARDIANS AND STUDENTS]**

Hume Central Secondary College understands it holds a high standard of care in relation to students at the College. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in Hume Central Secondary College's yard duty roster and school supervision requirements and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

Grounds at Hume Central Secondary College are supervised by school staff from 8.35am - 8.45am before school; from 11.15 - 12.15pm during lunchtime); and from 2.45pm – 2.55pm after school. Outside of these hours, school staff will not be available to supervise students, unless there is a school approved event organised outside these hours.

Parents/guardians are requested to ensure that students do not arrive early or stay late after school unless they are attending a pre-arranged supervised activity (e.g. sports practice, homework club).

Hume Central Secondary College has in place a number of internal policies and procedures to respond to specific circumstances and potential risks in schools, including:

- Camps, Excursions and Incursions
- First Aid
- Student private property.

School staff, parents/guardians and students are encouraged to speak to the Campus Principal, if they have any concerns about potential risks at our College, or our duty of care obligations.

### **REVIEW**

This policy will be reviewed as required or due to changes in regulations or circumstances.

<b>Date Reviewed</b>	<b>To Be Reviewed</b>	<b>College Council</b>
<b>June 2021</b>	<b>Annually</b>	<b>Not required to be endorsed at College Council</b>