

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

STUDENT NAME _____

MENTOR GROUP _____

Curriculum Contributions - items and resources that students use, or participate in, to access the Curriculum			Amount
Item 1: Curriculum consumables and equipment supplied This contribution supports all the running expenses of all subjects enhancing teaching and learning			Annual Contribution \$
Description	Amount	<input checked="" type="checkbox"/>	
Curriculum consumables and equipment supplied - Student 1	\$250		
Curriculum consumables and equipment supplied - Student 2	\$200		
Curriculum consumables and equipment supplied - Student 3	\$150		
Curriculum consumables and equipment supplied - Student 4	\$0		
Item 2: Personal Learning Device (PLD) and IT (see options attached) Contribution towards the provision, software and running expenses of the College supplied PLD Program As the provided PLD is a learning tool and in many instances is an online textbook, the School Savings Bonus can be used to pay the Annual contribution of the PLD, in the parent portal you can nominate \$95.00 to go to Hume Central Secondary College.			Annual Contribution of PLD 2025 <input type="checkbox"/> \$95.00 2026 <input type="checkbox"/> \$95.00 2027 <input type="checkbox"/> \$95.00 2028 <input type="checkbox"/> \$95.00
Description	Amount	<input checked="" type="checkbox"/>	
Agreement must be signed to support Option: <input type="checkbox"/> 2	\$95		
Provision of technical support and printing together with access to software	\$20		
Item 3: Whole school events			Annual Contribution \$ Camps, Sport & Excursion Fund (CSEF) These contributions are PAID through CSEF, for all families.
Item	Amount	<input checked="" type="checkbox"/>	
Sport Contribution - Athletics day, swimming carnival, Inter School Sporting activities	\$20		
Activities Contribution - provides students with materials and activities that support social and emotional learning, through the promotion of activities on special days such as Harmony Day, RUOK Day, Anti-Bullying Day and other cultural enriching events	\$20		
Other Contributions - for non-curriculum items and activities			Amount
Item	Amount	<input checked="" type="checkbox"/>	Annual Contribution \$
School grounds maintenance and improvements	\$20		
Sporting equipment maintenance and improvements	\$20		

Total Contributions

Item 1: Curriculum consumables and equipment supplied	\$
Item 2: Personal Learning Device (PLD) and IT	\$
Item 3: Whole school events	\$
Other Contributions	\$
Total:	\$

Payment methods					
Centrelink Payments	Credit Card/EFTPOS	BPAY	Compass Pay through the Compass Parent Portal	Cash	Other

PARENT NAME: _____

PARENT SIGN: _____ DATE: ____/____/____

Personal Learning Device (PLD)

The following options are available for the PLD Program:

Option 1 Bring Your Own Device

- The parent/student may bring their own Device to use in the College
- The College will provide limited support for BYOD Devices. This includes:
 - Connecting the Device to the College wireless network
 - Installing software to manage printing access
 - Access to the College internet service
- The College will not provide support for BYOD Devices for the following:
 - Operating system issues including (but not limited to):
 - Reimaging
 - Viruses
 - Installation of any software (excluding any software required to connect the Device to the school network and services)
 - Hardware related issues
 - Damage

BYOD Devices must be a laptop (Windows or Apple) or a Microsoft Windows based tablet. The minimum specifications are:

Intel Core i3 processors	8gb Ram	Wi-Fi	Must be able to run off the battery for 8 hours on one charge
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- iPads, Chromebooks, and Android Devices will not be supported by the College.

Option 2 College Supplied Device - Contribution \$95.00 per year

The contribution assists the College with the purchase and maintenance of the device.

- **The device belongs to the College and must be returned if the student leaves HCSC**
- The student/parent may be asked to contribute to costs if the device is not returned or is damaged
- The device is provided with all software to complete schoolwork
- Access to printing
- **The device is locked down and additional/personal software/games cannot be installed on the device**
- Device Specifications (subject to change):
 - 11" Screen, Intel Pentium Processor, 4GB Ram, 128GB SSD HDD, Wi-Fi
- All technical support for software and hardware is included.

Resource/Books

Resources are available to purchase from Campion Booksellers - the booklist is provided.

Extra-Curricular Items and Activities

Hume Central Secondary College offers a range of items and activities that enhance or broaden the educational experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis eg camps etc.

Parent/carers will be notified of excursions and activities as they arise throughout the year.

Financial Support for Families

Our College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports, and Excursions Fund (CSEF) if eligible
- Student Wellbeing Services
- State Schools Relief (SSR) start of school year for Year 7 Uniforms (Eligible Grade 6 students in 2023 on CSEF)
- Smith Family
 - For families with children on The Smith Family scholarship in primary school, your scholarship will continue in secondary school. You will continue to receive scholarship payments which you can use for educational costs, such as uniforms, books, stationery, and laptops
 - Scholarship students will also have access to The Smith Family Programs and events including Learning Club, art, mentoring and work experience programs, and a Year 7 welcome lunch
 - The Smith Family team is based at Hume Central Secondary College, with an office at Town Park Campus. Phone contact details are provided below.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact your Campus Reception:

Blair Street Campus: Phone: (03) 9302 6000 | Email: hume.central.sc.blair@education.vic.gov.au

Dimboola Road Campus: Phone: (03) 9099 1000 | Email: hume.central.sc.dimboola@education.vic.gov.au

Town Park Campus: Phone: (03) 9066 3600 | Email: hume.central.sc@education.vic.gov.au

Smith Family: Phone: (03) 9066 3600