



## **HUME CENTRAL SECONDARY COLLEGE YARD DUTY AND SUPERVISION POLICY [PARENTS/CARERS AND STUDENTS]**

Hume Central Secondary College holds a high standard of care in relation to students at the College. Appropriate, well-organised and responsive supervision of students during class time and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in Hume Central Secondary College's yard duty roster and school supervision requirements and follow clear procedures for responding to accidents or incidents in the playground and learning areas. Each campus has a yard duty roster and clear visuals and detailed descriptions of each supervision area.

Grounds at Hume Central Secondary College are supervised by school staff from 8.50am - 9.00am before school; from 11.24 - 12.24pm during lunchtime; and from 2.48pm – 3.02pm after school. Outside of these hours, school staff will not be available to supervise students, unless there is a school approved event organised outside these hours.

Parents/guardians are requested to ensure that students do not arrive early or stay late after school unless they are attending a pre-arranged supervised activity (e.g. sports practice, homework club).

Hume Central Secondary College has in place a number of internal policies and procedures to respond to specific circumstances and potential risks in schools, including:

- Camps, Excursions and Incursions
- Uniform Policy
- Yard Duty Supervision Descriptors (campus specific)
- Critical Incident Response
- First Aid
- Student private property.

School staff, parents/carers and students are encouraged to speak to the Campus Principal, if they have any concerns about potential risks at our College, or our duty of care obligations.

### **REVIEW**

This policy will be reviewed as required or due to changes in regulations or circumstances.

Date Reviewed	To Be Reviewed	College Council
February 2025	Annually	Not required to be endorsed at College Council